# COMPUTER SYLLABUS

## Class - 5

## 5<sup>th</sup> Class Computer Syllabus – An Overview

In Class 5, the NCERT Computer Science syllabus aims to deepen the understanding of computer concepts introduced in earlier classes. Here is a detailed breakdown of the topics and sub-topics typically covered:

```
Here our chapters for ITSE Examination :-
```

```
Chapter – 1 (Introduction to Computers)
```

Chapter – 2 (Hardware and Software)

Chapter – 3 ( Using the Operating System )

Chapter – 4 (Word Processing Skills)

Chapter - 5 ( Graphics and Presentation Tools )

Chapter - 6 (Introduction to the Internet and Email)

Chapter – 7 (Introduction to Multimedia)

Chapter – 8 (Introduction to Spreadsheets)

**Chapter - 9 (Basics of Coding and Programming)** 

Chapter - 10 (Ethical and Safe Use of Computers)

**Chapter - 11 ( Practical Applications and Projects )** 

## **Chapter – 1 (Introduction to Computers)**

### Topics and Sub - Topics :-

- Recap of Previous Knowledge
  - o What is a computer and its uses.
  - o Basic components and their functions.
- Types of Computers
  - Desktop, Laptop, Tablets, and Servers.
  - Introduction to newer technologies like Smartphones and Smart Devices.

# Chapter - 2 (Hardware and Software)

### Topics and Sub - Topics :-

- Detailed Study of Hardware
  - Internal parts: Motherboard, CPU, RAM, Storage.
  - External devices: Mouse, Keyboard, Printer, Scanner.
- Understanding Software
  - Operating System vs. Application Software.
  - Examples of commonly used software.

## Chapter – 3 ( Using the Operating System )

### Topics and Sub - Topics :-

- Desktop Environment
  - Understanding the desktop, icons, and taskbar.
  - Customizing the desktop: Changing wallpapers, screen savers.
- File Management
  - Creating, renaming, and organizing files and folders.
  - Basics of file extensions and types.

## **Chapter – 4 (Word Processing Skills)**

### Topics and Sub - Topics :-

#### Advanced Text Editing

- Using features like bullet points, numbering, and indentation.
- Inserting images and tables into documents.

#### • Document Formatting

- Page layout: Margins, orientation, and paper size.
- Headers and footers.

#### Reviewing and Sharing Documents

- Spell check and grammar check.
- Saving in different formats (e.g., .docx, .pdf).

## Chapter - 5 ( Graphics and Presentation Tools )

### Topics and Sub - Topics :-

- Creating Graphics
  - o Advanced drawing and editing in Paint or similar software.
  - o Using different shapes, patterns, and colours.
- Introduction to Presentation Software
  - o Basic concepts of slides and presentations.
  - o Creating a simple presentation with text and images.

## Chapter - 6 (Introduction to the Internet and Email)

### Topics and Sub - Topics :-

- Understanding the Internet
  - How the internet works: Basic concepts of networks and servers.
  - Safe browsing practices.

#### • Effective Use of Search Engines

- Using keywords to find information.
- Evaluating the credibility of online sources.

#### • Email Skills

- Advanced email functions: attaching files, CC and BCC.
- Organizing emails into folders.

## Chapter - 7 (Introduction to Multimedia)

### Topics and Sub - Topics :-

- Components of Multimedia
  - Understanding text, graphics, audio, video, and animation.
  - Examples of multimedia in everyday life.
- Creating Simple Multimedia Projects
  - Using basic multimedia software to combine different elements.
  - Introduction to multimedia presentations.

## Chapter - 8 (Introduction to Spreadsheets)

### **Topics and Sub – Topics :-**

- Basics of Spreadsheets
  - Understanding cells, rows, and columns.
  - Entering and editing data in a spreadsheet.
- Simple Calculations and Functions
  - Using basic formulas for addition, subtraction, etc.
  - Introduction to commonly used functions.
- Creating Charts
  - Making simple charts from spreadsheet data.
  - Formatting and customizing charts.

## **Chapter - 9 (Basics of Coding and Programming)**

### Topics and Sub - Topics :-

• Introduction to Coding Concepts

- o Understanding what coding is and its applications.
- Simple examples of how code works.

#### Using Block-based Programming

- o Introduction to tools like Scratch or Blockly.
- o Creating simple animations and games.

## Chapter - 10 (Ethical & Safe Use of Computers)

### Topics and Sub - Topics :-

### • Digital Citizenship

- Understanding responsible use of digital resources.
- Respecting intellectual property rights.

### Cyber Safety

- Basics of online safety: Protecting personal information.
- Recognizing and avoiding online threats like phishing and malware.

## Chapter - 11 ( Practical Applications & Projects )

### Topics and Sub - Topics :-

### • Integrated Projects

- Combining knowledge from different topics to create projects.
- Examples: Creating a multimedia presentation, designing a simple website.

#### • Hands-on Activities

- Practical tasks to reinforce learning.
- Group activities to promote collaborative skills.