# CLASS – VII SUBJECT – COMPUTER

1.	UNIX is one of the time sharing OS. Basically it is a single user system. The version of UNIX was written by Ken Thompson.
	A)Second
	B)First
	C)Third
	D)Latest
2.	Steve wants to install an OS in his server computer. He is preferring negligible
	hanging and wants to run computer for days and months without the need to restart.
	Also, no cost should be incurred. Which one of the following operating system should
	he install in his computer system?
	A)Windows 95
	B)Windows 98
	C)Windows 1.0
	D)LINUX
3.	Windows Vista is one of the high security proof operating systems. Which of the
	following are the b <mark>asic q</mark> ualities of Win <mark>dows Vista</mark> ?
	A)Organizes files in a new way
	B)Searches within folders
	C)Keep devices in synchronized manner
	D)All of these
4.	What was the successor of the Windows operating system version. Windows 2000
	developed in 2000 it had the feature Internet explorer 5 and its predecessor was
	Windows 98?
	A)Windows XP
	B)Windows Vista
	C)Windows7
	D)Windows 3.0
5.	Which of the following components of computer directs the manner and sequence of
	operations for all other components?
	A)Memory Unit
	B)Input Unit
	C)Control Unit
	D)Output Unit

6.	is a set of routines that performs a variety of generalized operations such as
	sorting, searching, merging, copying, printing and maintenance on data files in your
	computer.
	A)File utilities
	B)File activator
	C)File concerner
	D)FTP
7.	The ability of a system to support more than one processor to allocate tasks
	between them is called
	A)Multitasking
	B)Multiprocessing
	C)Batching
	D)Multiuser
8.	These scanners use photo-multiplier tubes to produce high quality results. They are
	scanners.
	A)Flatbed
	B)Sheet-fed
	C)Handheld
	D)Drum
9.	Which of the following statements is INCORRECT about a Register?
	A)It is a small high speed storage unit.
	B)It holds the data and instructions that need to be processed immediately.
	C)It holds the data permanently.
	D)Data stored in specific registers have spe <mark>ci</mark> al meaning to the CPU.
10	.VOIP is a technology that enables users to make calls over the Internet. Which of the
	following conditions shall be met to make a call using VOIP?
	A)The telephone shall be connected to a network cable.
	B)It must have a Line in Line out jack.
	C)The phone shall be wired.
	D)None of these
11	. Unscramble the given word and select the option with which it relates.
	ROCOPRESS
	A)Intel Core i7
	B)Microsoft Edge
	C)Device Driver
	D)SATA

- 12. Which of the following connects the CPU to various internal components and to expansion cards for graphics, networking and sound?
  - A)Ports
  - **B)Chipset**
  - C)Buses
  - **D)Registers**
- 13. SIMM is a module that contains one or more memory chips in a small circuit board.

For which of the following types of memory chips it is used?

- A)ROM
- B)RAM
- C)EROM
- D)PROM
- 14. Which of the following criteria makes a computer system Turing complete?
  - A)Its ability to solve any computational problem.
  - B)Its ability to display output in text mode.
  - C)Its ability to handle voice input.
  - D)Its ability to print files.
- 15. Which of the following statements hold(s) true about working of computer with input and output devices?
  - Statement 1: An input device takes data and converts it into binary form.

Statement 2: An output device takes data in binary form and converts it into decimal form for the end users.

- A)Only Statement 1
- **B)Only Statement 2**
- C)Both Statement 1 and Statement 2
- D)Neither Statement 1 nor Statement 2
- 16. Identify the following:
- It is used for reading out text information to blind persons.
- It is also used for translation systems that convert entered text into spoken words in a language selected by user.
  - A)Speech synthesizer
  - **B)**Digitiser
  - C)Equalizer
  - **D)Voice Reproduction System**
- 17. In MS-Word, what is the use of mail merge option?
  - A) For sending E-mail
  - B) For merging two or more documents
  - C) For generating same documents to multiple addresses
  - D) All of the above

16.In M5-Word, which combinational key is used to remove underlined from the text?
A) Ctrl + Space bar
B) Ctrl + U
C) Both (a) and (b)
D) Ctrl + X
19.Which is the best option for creating "Mailing Label"?
A) Macro
B) Mail Merge
C) Multiple Documents
D) MS-Excel
20.What is the shortcut key for converting selected text to all caps in MS-Word?
A) Ctrl + Shift + C
B) Ctrl + Shift + A
C) Ctrl + Shift + S
D) Ctrl + Shift + W
21.Determine the sequence of events in mail merge in MS-Word.
1. Create main document 2. Perform merging 3. Relate it to data source 3. Select the desired? elds
A) 1, 3, 2, 4
B) 1, 2, 4, 3
C) 4, 3, 1, 2
D) 1, 3, 4, 2
22.What is the shortcut key to indent a paragraph from left?
A) Ctrl + M
B) Ctrl + N
C) Ctrl + O
D) Ctrl + P
23.What happens when the combinational keys Ctrl+2 is pressed?
A) It selects all the contents of the document.
B) It aligns the selected text to the centre of the screen.
C) It opens "save as' dialog box.
D) It gives double-spacing between the lines.
24 What are the stone to format a name in MS Ward?
24.What are the steps to format a page in MS-Word?  A) File → page setup
A) File → page setup  B) View → page setup
C) Format → page setup
D) Insert → page setup
D) misert → page setup
25. While working with MS-Word, which command is used to find the number of paragraphs in the currently
opened document?
A) Tools→Track changes
B) Tools→ Compare and merge document
C) Tools → Word count
D) Tools →Auto summarized

26.In MS-Word, which menu has word count option?

A) Edit menuB) Tools menu

C)	Insert menu
D)	View menu
27	What is the shortcut key for checking spelling in MS-Word?
A)	F5
B)	F6
C)	F7
D)	F8
	Which tool in MS-Word shows margins and tab settings for the selected text?
•	Align text
-	Format painter
•	Ruler
D)	Paragraph
20	Which of the following enting is NOT evallable in the print dialog boy of MC Word?
	Which of the following options is NOT available in the print dialog box of MS-Word?
•	Print preview
•	Print selected text
-	Collate copies  Print more than a file at once
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30.	.Which of the following is NOT a paragraph formatting?
	Line spacing
-	Tab stops
-	Margins
•	Boldface
•	
31.	While working with Microsoft-Word, how do you print using shortcut key?
A)	By pressing Ctrl + O
B)	By pressing Ctrl + P
C)	By pressing Ctrl + S
D)	By pressing Ctrl + C
32	Which word processing tool is used to find spelling errors?
A)	Thesaurus
B)	Spell check
C)	Find and Replace
D)	Language
	33. Using a custom animation effect, how will you make text in fly mode appear on a slide?
-	Apply the animation scheme Fade in one by one.
-	Apply an entrance effect, and then set it to by letter in the effect options dialog box.
•	Apply the fly mode option in entrance effect to the text.
ט)	Apply an exit effect and set it to by letter in the effect options.
34	Which PowerPoint view works best for adding slide transitions?
	Slide Show view
•	Slide Sorter view
-	Slide view
	Notes view
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- 35. Which option can be used for setting custom timings for slides in a presentation?
- A) Slider timings
- **B) Slider timer**
- C) Rehearsal timings
- D) Slide show
- 36. What does 'Design' tab do in MS-PowerPoint?
- A) It changes the content of the slide.
- B) It adds functionality to the slide.
- C) It changes the look of the slide without changing the content.
- D) It changes the alignment of the content in the slide.
- 37.In MS-PowerPoint, the entry effect as one slide replaces another in a show is called a/an\_\_\_
- A) animation
- B) slide transition
- C) custom animation
- D) preset animation
- 38.In which menu would you find 'TRANSITIONS', while working in MS-PowerPoint?
- A) Edit menu
- B) View menu
- C) Slide show menu
- D) File menu
- 39.In which menu would you find 'Custom Animation' in MS-PowerPoint?
- A) Edit menu
- B) View menu
- C) Slide Show menu
- D) File menu
- 40.In PowerPoint, a file which contains ready-made styles that can be used for a presentation is called \_.
- A) auto style
- B) template
- C) wizard
- D) pre formatting
- 41.You've got a bunch of digital holiday photos you want to put into a slide show. In PowerPoint 2007, what's the quickest method?
- A) Apply a multiple picture layout to several slides and use Clip Art icon on the slides to import your pictures.
- B) On the Insert menu, point to picture, click from file and select your pictures in a group for each slide.
- C) On the Insert menu, point to picture and click new photo album.
- D) Use clip art option on the slides and insert your album.
- 42.Reena is in the process of changing background in her presentation. Identify the steps she uses to change the background colour.
- A) Format→ Background→Select colour→ Apply
- B) Insert  $\rightarrow$  Select colour  $\rightarrow$  Background  $\rightarrow$ Apply
- C) Tools  $\rightarrow$  Apply  $\rightarrow$  Background  $\rightarrow$  Select colour
- D) View  $\rightarrow$  Background  $\rightarrow$  Apply  $\rightarrow$  Select colour
- 43.Kiran wants to give sound effects to his presentation. Where will he find sound options?
- A) Insert → Comment

- B) Insert  $\rightarrow$  Movies and sound  $\rightarrow$  Movie from file
- C) Insert $\rightarrow$  Movies and sounds $\rightarrow$  Sound from file
- D) Insert  $\rightarrow$  Picture  $\rightarrow$  Picture from file

44. Which of the following files is non-editable presentation, created in MS-PowerPoint?

- A) Computers, ppt
- B) Computers, pps
- C) Computers, ppp
- D) Computers, ppl

45. Which of these options allows you to select line, curve, freeform or scribble tools?

- A) Create effect
- B) Entrance effect
- C) Exit effect
- D) Draw custom path

